

**TERMS AND CONDITIONS
FOR SUBSCRIPTION OF JOURNALS FOR 2018
FOR CENTRAL LIBRARY, GOVERNMENT MEDICAL COLLEGE,
BALANGIR, ODISHA**

(A) :

The sealed Tender are invited by the Dean & Principal, Government Medical College, Balangir, for supply of Medical Journals (Print Copy) as per annexed list, in double bid system { i) Technical Bid and ii) Financial Bid in two sealed covers duly super scribed as Technical Bid & Financial Bid and be submitted with one sealed cover super scribed as **supply of Medical Journals for the year 2018 for GOVERNMENT MEDICAL COLLEGE BALANGIR }**.

1. Journals on order are to be supplied within 30 days after its publication. Failing which the purchase order will stand automatically cancelled & the EMD will be forfeited. Part supply will not be entertained.
2. The Tender should be of double bid system i) Technical Bid & ii) Financial Bid in two sealed covers duly super scribed as Technical Bid & Financial Bid and be submitted with one sealed cover.
3. Journals are to be supplied in good condition. Only original prints are to be supplied. No prints of photocopy shall be acceptable.
4. Prices of the journals are to be charged correctly in accordance with the publisher's latest catalogue price only.
5. The selection of the firm will be made on the basis of highest discount@% rate and fulfilling the terms & conditions of the Tender.
6. A copy of the Recent Publisher's Catalogue of the supplied journal are to be submitted along with the Triplicate copies of journal invoices. Internet price proof if needed by the Library will also be supplied.
7. For Foreign Journals the conversion rate should be charged on the date of issue of the purchase order.
8. Supplied Journals if any found damaged/misprint/page missing found later on are subject to replacement at the cost of the supplier.
9. The subscription agency/firm(s) will have to replace the lacking/missing issues of journals if any, on receipt of claims.
10. Prices of the journals charged in the journal invoices are subject to recovery if any excess found later on.

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11. Journals are to be sent by speed post/registered post/courier post by the publisher/supplier/agency addressing to :- To the Dean & Principal, Government Medical College, Balangir Odisha at the supplier's own cost.
12. No advance payment will be given. The approved subscription agency/firm will deposit the cost of the journals to respective Publishers in favour of Government Medical College, Balangir Odisha after receipt the confirmed order from this end. The Bank Draft will be sent to the agency only after receipt of the remittance proof of payment to the publishers by the approved firm/agency.
13. The payment of journal invoice in shape of Bank Draft shall be made by the Government Medical College, Balangir upon receipt of the invoices from the library duly certified and after getting the clearance from the library.
14. The rate of discount (Flat discount) once offered in the Tender Papers cannot be changed by the tenderers after opening of the Tender Papers at any cost. The firm will be approved for the calendar year 2016 and the approved firm will have to supplied cost and publication details of the journals as per requirement from time to time.
15. Journal invoices are to be submitted in triplicate (typed/computerized) mentioning the full title of the journal, publisher, year, volume, frequency, price, price in Indian currency, etc. are to be mentioned.
16. The approved firm will have to provide the Subscription ID of the journals after getting order and to provide the user ID to access online free journals.
17. The approved firms are requested to furnish the photocopy of the PAN card so as to enable this office to deduct 2% TDS from the net payment to the firm.
18. The photocopy of the Savings Bank Account/Current Account Pass Book is to be submitted along with the Tender in order to facilitate on-line payment to the said account nos of the firm.
19. Should have to submit GOC membership certificate.
20. The firm should have publisher authorization certificate.
21. The firm should not be black listed in any Government/PSU organization, an affidavit to the effect is to be submitted by the bidder.
22. The firm should submit the IT return of last three years
23. Bank Solvency certificate is to be submitted from the bank with the required amount
24. Any legal dispute in this regard will be settled within the Balangir jurisdiction only.

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25. Earnest Money Deposit @2% of the Quoted value i.e Tender Cost in shape of Demand Draft in favour of Dean & Principal Government Medical College Balangir Odisha payable at Balangir is to be deposited along with the Tender Papers. Those who download the tender document from website www.dmetodisha.gov.in should enclose a DD of Rs.2000/- (non-refundable) in favour of the Dean & Principal Government Medical College, Balangir payable at any scheduled bank of Balangir.

26. The Dean & Principal Government Medical College, Balangir Odisha reserves the right to accept or to reject any or all the tender papers without assigning any reason thereof.

Technical Bid

DOCUMENTS TO BE PROVIDED WITH THE TECHNICAL BID

1. The EMD @2% of the Quoted value (tender Cost) in shape of Demand Draft in favour of Dean & Principal, Government Medical College, Balangir.
2. Copy of Registration certificate of the organization.
3. Copy of the Recent Catalogue of the supplied books is to be submitted along with the Triplicate copies of Book bills/invoices.
4. Copy of GOC membership certificate. (At least five years)
5. Copy of Publisher authorization certificate.
6. An affidavit in original to the effect that the firm has not been blacklisted any where.
7. Copy of PAN card.
8. Copy of the 1st page of the Saving Bank Account/Current Account Pass Book.
9. Copy of Bank solvency certificate.
10. Financial Turnover should be minimum of One crore per Annum for last three Financial year.(CA certificate must be attached)
11. Copy of Income tax return certificate of last three years.

Financial Bid

PROFORMA FOR FINANCIAL BID

Name of the Firm	Discount Offered	Remarks

Signature and seal of the
Journal publisher/seller/supplier/agency

(A) : Whether the journal Vendor/ /Supplier has agreed to all terms and conditions as mentioned above (A). Please tick ()

YES / NO

(B) : Undertaking/declaration/agreement :

I/We M/s. _____ (Name of the subscription agency//vendor//supplier) hereby declare that the facts furnished by us are correct and I/we hereby agreed upon all the library terms and conditions mentioned above.

Signature of the Journal publisher/supplier/agency (with seal)

**List of journals to be procured for Library of
Government Medical College & Hospital, Balangir
(From January 2018 to December 2018)**

Sl. No.	Name of the journals
<u>International Journals</u>	
1	The Lancet
2	The New England Journal of Medicine
3	The BMJ(Weekly)-British Medical Journal
4	Annals of Clinical Biochemistry
5	Physiology
6	The New England Journal of Medicine
<u>National Journals</u>	
1	Indian Journal of Clinical Anatomy and Physiology
2	Indian Journal of Clinical Biochemistry
3	Indian journal of Biochemistry & Biophysics
4	Indian Journal of Preventive and Social Medicine
5	Indian Journal of Pharmacy & Pharmacology
6	Indian Journal of Pathology and Oncology
7	Indian Journal of Microbiology Research
8	Indian Journal of Pathology & Microbiology
9	Indian Journal of Forensic Medicine & Pathology
10	Journal of Association of Physicians of India
11	Indian Journal of Surgery
12	Indian Journal of Obstetrics & Gynaecology Research
13	Indian Journal of orthopedics
14	Indian Journal of Radiology and Imaging
Total 20 Journals	

**Dean & Principal,
Government Medical College,
Balangir.**