



# PROSPECTUS

**ADMISSION TO M. PHIL CLINICAL PSYCHOLOGY COURSE (2014-2015)**

**AT**

**MENTAL HEALTH INSTITUTE  
(CENTRE OF EXCELLENCE IN MENTAL HEALTH)  
S.C.B MEDICAL COLLEGE & HOSPITAL  
CUTTACK-753007, ODISHA (INDIA)  
(DEPT. OF HEALTH & FAMILY WELFARE, GOVT. OF ODISHA)  
(Approved by Rehabilitation Council of India &  
GO No. 20728/H Dt. 5.8.2014)**

## **1. IMPORTANT DATES :**

- Date of Notification for admission and issue of Application Form- 14.08.2014
- Last date for receiving duly filled application form – 06.09.2014 by 5.00 PM
- Date of entrance examination – 21.09.2014
- Date of publication of result of entrance examination – 24.09.2014  
(Will be published in the DMET Web Site i.e [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in))
- Date of interview & Practical and document verification- 25.09.2014
- Publication of Merit List – 26.09.2014  
(Will be published in the DMET Web Site i.e [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in))
- Date of Admission – 27.10.2014
- Commencement of the Course – 01.11.2014

## **2. SELECTION COMMITTEE :**

- Director Medical Education & Training (Odisha) - Chairman
- Dean & Principal, S.C.B. Medical College - Co-Chairman
- H.O.D., Dept. of Psychology, Utkal University - Member
- Deputy Secretary, Health & Family welfare - Member
- H.O.D, Clinical Psychology  
Mental Health Institute - Member
- Director-cum-Medical Superintendent  
Mental Health Institute - Member Convener
- Joint Director, Medical Education & Training, Odisha - Coordinator

The member convener is authorized by the selection committee to float advertisement and invite application forms, conduct entrance examination, evaluate the answer sheets, publication of result of entrance examination, verify documents, conduct interview and practical, draw final merit list and take all measures for admission of candidates in time as per prospectus. In legal complications convener shall take necessary steps in filing counters on behalf of the Chairman, Selection Committee and/or Govt. of Odisha, Health & FW department. The decision of selection committee with regard to selection and admission shall be final & binding.

3. Applications are invited in the prescribed form for admission into two years M. Phil Clinical Psychology Course for the session 2014 -2015 to be commenced in Mental Health Institute, SCB Medical College, Cuttack. The prospectus & application form can be downloaded from the official website of the Director Medical Education & Training, Odisha i.e. [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in). Duly completed application form along with the relevant documents is to be sent to the following address so as to reach on or before 06.09.2014 by 5.00 PM:

**Convener,  
M. Phil. Clinical Psychology Selection Committee(2014) &  
Director-cum-Medical Superintendent,  
Mental Health Institute, S.C.B. Medical College & Hospital,  
Cuttack- 753007, Odisha.**

**Contact particulars - 0671- 2410383 / 2414359 / 2416478 FAX- 0671- 2410383 / 2416478 Email - [mhi.cuttack@gmail.com](mailto:mhi.cuttack@gmail.com)**

#### 4. COURSE OFFERED

Sl. No.	Courses	Total Seats	Duration
1	M.Phil, Clinical Psychology	08 (ST -1, SC-1, UR-6)	02 years

❖ **Reservation is made as per existing rules of Govt. of Odisha i.e. ST - 12%, SC - 8%, Physically Challenged - 3%, Ex-servicemen - 3%**

**[If suitable candidates are not available under the reserved categories, seats will be filled up from unreserved category candidates].**

#### 5. ELIGIBILITY:

- 5.1 M.A./M.Sc. degree in Psychology from a University recognized by the U.G.C. by **cutoff day of 06.09.2014** with a minimum of 55% marks in aggregate, preferably with special paper in Clinical Psychology. For ST/SC category,

minimum of 50% marks in aggregate is essential. Candidates with M.A. / M. Sc. Degree by correspondence Course / part time course / by distance education are not eligible.

5.2 The candidate has to be a permanent resident of Odisha.( **Appendix I**)

**6. APPLICATION FEES:** Fee of Rs. 1500/- (One thousand five hundred only) in shape of Bank Draft of State Bank of India, drawn in favor of **Convener, M. Phil Clinical Psychology Selection Committee(2014), payable at Cuttack**, is to be enclosed in original along with the application. The Bank Draft is not refundable under any circumstances.

**7. DOCUMENTS TO BE ENCLOSED WITH THE APPLICATION FORM:**

- a) Self-attested copy of resident/ nativity certificate from the competent authority issued not before than two years.
- b) Self-attested copies of certificates & mark sheets of H.S.C., +2, +3, M.A/ M. Sc. or equivalent examinations.
- c) Self-attested copy of conduct certificate from the institution last attended.
- d) Self-attested copy of certificate from competent authority in support of reservation category claimed.
- e) Two recent passport size photographs (one to be affixed in the application form and another in the Admit Card).
- f) One self-addressed envelope (25x 12 cms) with Rs.40/- postage stamp affixed.
- g) Copy of the intimation letter to the employer if applicable (vide Clause 16.6)

**8. SELECTION PROCEDURE:** The selection will be made strictly on merit determined by the marks obtained in written examination, interview and practical. Written test will be of 90 marks consisting of 90 MCQ type Questions of M.A/ M.Sc. (Psychology) standard and of 60 minutes duration. Interview & practical will be of 10 marks. Applicants from Unreserved category will be called to appear in the interview and practical in the ratio of 1:3 and for reserved category the ratio will be 1:4.

#### **Qualifying marks in Entrance Exam**

<b>Category</b>	<b>Qualifying Percentage</b>
Unreserved	50%
SC/ST	40%
Physically Challenged	45%

**Note - In case of tie the candidate securing more marks in the qualifying examination i.e. M.A./M.Sc. in Psychology will be ranked senior, and if still tie exist the candidate older in age will be ranked senior to younger.**

9. **STIPEND** – Rs. 7,000 per month (candidates who are on deputation shall not be paid any stipend).
10. **HOSTEL** - Under construction and till completion of the hostel the candidates have to arrange their own accommodation.
11. **FEE STRUCTURE**

Sl.No.	Particulars	Amount in Rupees	Remarks
1.	Tuition fee	Rs. 8000/-	Per year (Payable at the time of joining)
2.	Library fee	Rs. 1000/-	Per year (Payable at the time of joining)
3.	Caution money for Library	Rs. 2000/-	Refundable on completion of the course
4.	Psychological Laboratory fee	Rs. 1000/-	Per year (Payable at the time of joining)
5.	Caution money for Psychological Lab	Rs. 2000/-	Refundable on completion of the course
6.	Eligibility fee	As per Utkal University norms	-----
7.	Registration fee	As per Utkal University norms	-----
8.	Examination fee	As per Utkal University norms	-----
9.	Identity card fee	Rs. 100/-	Payable at the time of joining

12. **RAGGING –**

Ragging is banned as per the direction of Apex Court in this institution and if any incident of ragging comes to the notice of the authority, criminal action as deemed proper will be taken against the alleged candidate.

13. **BOND AGREEMENT** All the selected candidates will have to execute a **Bond Agreement** as per Govt. approved format within 10 days of admission.

14. **DISCONTINUATION OF STUDIES :-**

**14.1. Conditions for Leaving the Course**

The trainee has to submit one month notice prior to discontinuation of the course and he/she will have to abide by the **Bond Agreement**.

**14.2. Disqualification from Continuing the Course**

The trainee will be declared disqualified from continuing the course under the following circumstances :

- 14.2.1 Any form of misconduct with any patient / faculty member / staff (if it is confirmed by the concerned disciplinary committee approved by the Director)
- 14.2.2. If disqualification is suggested by a disciplinary committee.
- 14.2.3. If the trainee does not appear in the examination for 3 consecutive times.
- 14.2.4. Submission of false documents or concealing related information.
- 14.2.5. If the trainee does not follow the rules and regulations of the Institute.
- 14.2.6. Trainee once expelled from the Institute will be disqualified to appear in any examination in M.H.I.in future.
- 14.2.7. If a trainee voluntarily withdraws from the course, he/she shall have to abide by the Bond Agreement & will not be allowed to continue the course further in future.
- 14.2.8. If a trainee is absent from the class/clinics without prior written information for more than one month, his/her name will be struck off from the rolls.

## **15. LEAVE MATTERS :-**

- 15.1. All leaves must be pre-sanctioned by Dean & Principal, SCB Medical College, Cuttack.
- 15.2. Trainees must inform the respective departments & Unit consultants before availing leave.
- 15.3. Casual leave, maximum of 15 days per academic year, shall be permitted during the course period.
- 15.4. Sundays or other holidays falling in between the leave period will also be considered as leave.

## **16. GENERAL INSTRUCTIONS :-**

- 16.1 Incomplete applications will be rejected. Applications received after the closing date will not be considered.
- 16.2 No communication will be provided against the rejected applications.
- 16.3 Candidates are advised to send their applications by registered/speed post. Institute takes no responsibility for any delay in the receipt or loss of

application in transit. Application submitted by any other means shall be rejected.

- 16.4 All declaration made in the application must be supported with documentary proof.
- 16.5 Candidates must bring all certificates in original on the day of written examination as well as on the day of interview for verification.
- 16.6 Employees of the State or Central Government or of any public sector undertaking should apply directly to the Convener with intimation to their employer. Copy of such intimation letter is to be attached along with the application form.
- 16.7 Candidates called for entrance examination have to make their own arrangements for stay. No TA/DA is admissible for this purpose.
- 16.8 The decision of Selection Committee shall be final in the matters of the selection of candidates.
- 16.9 The period of training is full-time and continuous. Candidates are strictly prohibited from undergoing any other part-time or correspondence course during the period of training.
- 16.10 Selected candidates shall have to submit the Migration Certificate and Transfer Certificate from the Board/University from which they have passed the last qualifying examination at the time of admission.
- 16.11 Institute reserves its absolute rights to modify/alter/amend the rules & regulations.

**N.B.: The candidates are advised to login to the website of D.M.E.T, Odisha, [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in) frequently for relevant information and notifications.**



**APPLICATION FORM FOR M.PHIL CLINICAL PSYCHOLOGY**  
**COURSE (SESSION 2014-2015)**

MENTAL HEALTH INSTITUTE (Centre of Excellence),  
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK, ODISHA

1. Name (in block letters) : \_\_\_\_\_  
 2. Date of Birth : \_\_\_\_\_  
 3. Father's/Spouse's Name : \_\_\_\_\_  
 4. Mother's Name : \_\_\_\_\_  
 5. Permanent Address : \_\_\_\_\_  
 \_\_\_\_\_  
 6. Address for Correspondence : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Mobile No. and e-mail (if any) : \_\_\_\_\_  
 \_\_\_\_\_

Paste recent  
Passport  
size color  
photograph

7. Gender : \_\_\_\_\_  
 8. Nationality : \_\_\_\_\_  
 9. Marital Status : \_\_\_\_\_

10. Details of Educational Qualification:

Examination Passed-10 <sup>th</sup> onwards	Board/University	Year	Subjects	Percentage of Marks(Excluding Extra Optional)	Class/Div. obtained

11. Pl. tick (√) the category: (a) ST  (b) SC  (c) PH  (d) Ex-Service Man  (e) UR

12. Declaration :

I do hereby declare that the information mentioned in the application form is true to the best of my knowledge and belief. If any such information is found to be false subsequently, criminal action as deemed proper shall be taken against me.

Place:

Date:

(Signature of Applicant)

**ENTRANCE EXAMINATION FOR M.PHIL CLINICAL PSYCHOLOGY**  
**COURSE-2014-15**  
**ADMIT CARD**

**NAME OF THE CANDIDATE:-**.....

(The applicant has to write his/her name in BLOCK Letter in full)

**Roll No:**.....

**Examination Centre:-** Dean Office Building,  
SCB, Medical College, Cuttack

**Date :**..... **Time** .....

Paste (do not pin) A  
recent passport size  
Photograph

**Full Signature of the Candidate**

**Convener**  
**M.Phil Clinical Psychology Selection**  
**Committee -2014-15**

**Instruction to the candidate:**

1. Admit Card must be produced before the invigilator /supervising officer of the entrance examination for verification. A candidate without the valid admit card shall be debarred from appearing the entrance examination.
2. The candidate should report One hour before the scheduled time and occupy his/her seat 30 minutes before the commencement of examination.
3. No candidate shall be allowed to the examination hall after the commencement of examination. No candidate will be allowed to leave the hall till the end of examination.
4. The candidates are not allowed to carry any sheet of paper, written or blank, except their Admit Card without envelope to the entrance Examination Hall.
5. No candidate will be allowed to enter the main building of the centre of examination with any electronic communicating device like mobile phone, pen cameras, pager and calculators etc.
6. There will be frisking of candidates at the entrance of the examination hall for prohibiting the prohibited articles.
7. Talking, gossiping or doing any sort of malpractice will lead to cancellation of candidature.



**APPENDIX – I**

**FORM NO.III**

(The Odisha Miscellaneous Certificate Rules, 1984)

Office of the

Miscellaneous Certificate Case No. \_\_\_\_\_ of \_\_\_\_\_.

**RESIDENT / NATIVITY CERTIFICATE**

This is to certify that Shri/Smt./Miss.....

son/daughter/wife of Shri .....

is a native of the.....

in the Dist of .....in the State of ODISHA and he/she, his/her family

ordinarily resides in Village/Town: .....

PS:.....Tehsil.....in the District of.....

in the state of ODISHA for the period from .....to .....

The certificate is granted only for the purpose of higher study.

Full Signature of the Applicant

Date: \_\_\_\_\_

Signature of the Revenue Officer

Date: \_\_\_\_\_

Round Seal of the Office

(With Seal of the Office)

Designation

*Note:*

1. "Revenue Officer" means the Chief Officer-in-charge of Revenue Administration in the District, Sub-division or Tehsil and includes and Additional District Magistrate and Additional Tahasildar.

2. No part of the form should be mutilated in any manner. In case of mutilation the candidate is liable to be rejected.

## **THE INSTITUTE & COURSE OVERVIEW**

As Medical School from 1910 and Medical College from 1944, S.C.B. Medical College, Cuttack has undergone various transformations and progressed well to cater the needs of Odisha and adjacent states as a tertiary medical care institution.

Mental Health Institute (M.H.I.), S.C.B. Medical College and Hospital, Cuttack, earlier managed by Red Cross Society since 1961, was brought under the control of State Government from 01.04.1966. M.H.I. under the administrative control of Director Health Services, Odisha, and Department of Psychiatry which functions in M.H.I. under the administrative control of Director Medical Education and Training, Odisha led to functional inconvenience because of dual administration. Government after careful consideration have been pleased to decide to bring M.H.I. under the administrative control of Director, Medical Education And Training, Odisha (No. DC & MA (MH)-16/2012/34082/H. Dated 28.12.2012).

M.H.I., S.C.B. M.C.H, Cuttack has been upgraded to Centre of Excellence in Mental Health during 2010 under the National Mental Health Programme - Man power Development Scheme. Three new departments like Department of Clinical Psychology, Psychiatric Social Work and Psychiatric Nursing have been opened in addition to the existing department of Psychiatry in M.H.I. to create man-power in Mental Health. M.H.I. S.C.B. M.C.H, Cuttack, is the premier institute for the care of mentally ill over last five decades.

### **INSTITUTE AUTHORITIES & HEAD OF DEPARTMENTS**

- Dean & Principal - Prof. Prakash Chandra Mohapatra  
S.C.B. Medical College, Cuttack
- Director-cum-Medical Superintendent - Prof. Neel Madhav Rath  
M.H.I., S.C.B. M.C.H. Cuttack
- H.O.D. Clinical Psychology - Dr. Jashobanta Mahapatra  
M.H.I., S.C.B. M.C.H. Cuttack
- Public Information Officer - Dr Rajnikant Shukla

## **DISCIPLINES & FACULTIES**

1. Psychiatry : Prof. & H.O.D : Dr. Neel Madhav Rath  
Associate Prof. : Dr. Sarada Prasanna Swain  
Asst. Prof. : Dr. Rajnikant Shukla  
Asst. Prof. : Dr. Bhakta Bandhu Das
  
2. Clinical Psychology: Asso. Prof. & H.O.D: Dr. Jashobanta Mahapatra  
Asst. Prof. : Dr. Pratiti Pattnaik  
Clinical Psychologist :Mrs. Soumyashree Mahapatra
  
3. Psychiatric Social Work: Asso. Prof & H.O.D : Vacant  
Asst. Prof : Vacant
  
4. Psychiatric Nursing: Asst. Prof.(I/C):Ms Kalyani Maharana  
Tutor : Mrs. Sandhya Rani Behera

## **SERVICES AND FACILITIES**

1. Out Patient Department (OPD) functions from 9 am to 5 pm every day except Sunday.
2. Emergency services during non-OPD hours.
3. Indoor facilities with 120 beds – separate for males and females.
4. Free drug supply.
5. Modified ECT.
6. Psychological testing.
7. Counseling & Psychotherapeutic services.
8. Deaddiction unit and OST Clinic.
9. Community out-reach programme.
10. Library (e-library facility to be installed soon)
11. Training facilities for Medical and Paramedical Staff of DMHP.
12. Training facilities for interns from different Universities/Institutions.

## **AIM & OBJECTIVES OF M. PHIL CLINICAL PSYCHOLOGY COURSE**

### **Aim**

The aim of this course is to prepare the trainee to function as a qualified professional Clinical Psychologist in the areas of mental and physical health by offering Diagnostic, Therapeutic, Rehabilitative, Administrative services, and to work towards promoting the well-being and quality-of-life of individuals.

### **Objectives**

The course is developed as a rigorous two-year program with extensive theoretical inputs and widespread clinical experience to acquire the necessary skills in the area of Clinical Psychology. On completion of the course, the trainee is expected to perform the following functions:

- a) Diagnose mental health problems.
  - b) Conceptualize specific adult and child mental health problems within a psychological framework, giving due consideration to psychosocial/ contextual factors, and carryout relevant treatment/management.
  - c) Apply psychological principles and techniques in rehabilitating persons with mental health problems and disabilities.
  - d) Work with the psychosocial dimensions of physical diseases, formulate and undertake focused/targeted psychosocial interventions.
  - e) Work with community to promote health, quality-of-life and psychological well-being.
  - f) Undertake research in the areas of clinical psychology such as, mental health/illness, physical health/diseases and relevant societal issues viz. misconception, stigma, discrimination, social tension, gender construction, life style etc.
  - g) Undertake responsibilities connected with teaching and training in core and allied areas of Clinical Psychology.
  - h) Undertake administrative and supervisory/decision-making responsibilities in mental health area.
  - i) Provide expert testimony in the court of law assuming different roles.
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