

**TENDER DOCUMENT FOR OUT-SOURCING OF BIO-MEDICAL WASTEMANAGEMENT
SERVICE, SCB DENTAL COLLEGE AND HOSPITAL,CUTTACK. 2014-15**

TENDER CALL NOTICE

Sealed tender is invited from registered firms/Agencies/Company/NGOs having relevant experience for providing Biomedical Waste Management service at SCB Dental College and Hospital, Cuttack. on Out-Sourcing basis. Interested bidders may obtain the tender documents from the office of the Principal, SCB Dental College and Hospital, Cuttack. From the date of publication in Newspaper on payment of Rs.500/- (Five Hundred) or may be downloaded from the website www.dmetorissa.gov.in or www.odisha.gov.in Bidders having downloaded documents have to submit a demand draft of Rs.500/- drawn in favour of Principal, SCB Dental College and Hospital, Cuttack along with the tender document.
.Last date for receiving of the completed tender documents is 12 P.M. of 04.06.2014.

The undersigned reserves the right to accept or reject all or any of the tender paper without assigning any reason.

Principal
SCB Dental College and Hospital,
Cuttack.

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Advertisement

SCB DCH Bio-medical Waste Management outsourcing :

SCBDCH invites Expression Of Interest (EOI) from firms having valid authorization from OSPCB (Odisha state Pollution Control Board) for collection, transport and treatment of Bio-medical Waste. Firms may collect the document describing scope of work and other details from Office of the Principal Store Officer. Last date for collection of this document is 04/06/2014. The document is also available on website www.dmetorissa.gov.in or www.odisha.gov.in from 29.05.2014 to 04.06.2014.

Document for inviting Expression of Interest for “Outsourcing of Bio-medical Waste Management at SCB DCH”

Introduction

SCB Dental College and Hospital is premier Dental institution with teaching research and patient care services. The patient care services include outpatient services in the main hospital and at various centres, emergency & inpatient etc. At present the bio-medical waste management is being done with SCB Medical college and Hospital through the outsource agency .SCB Dental College and Hospital is now planning to outsource these activities independently.

FOR OUT-SOURCING OF BIO-MEDICAL WASTE MANAGEMENT

Sealed tenders is invited from registered Firms/Agencies/Company/NGOs having relevant experience for providing Biomedical Waste Management service at SCB Dental College and Hospital, Cuttack. on Out-Sourcing basis. Interested bidders may obtain the tender documents from the office of the Principal, SCB Dental College and Hospital, Cuttack, from the date of publication in Newspaper on payment of Rs.500/- (Five Hundred) or may be downloaded from the website . www.dmetorissa.gov.in or www.odisha.gov.in in. Bidders having downloaded documents have to submit a demand draft of Rs.500/- drawn in favour of Principal, SCB Dental College and Hospital, Cuttack along with the tender document. Last date for receiving the completed tender documents is 12 P.M. of 04.06.2014. Tender documents will be opened at 3 PM on 04.06.2014 in the office chamber of Principal, SCB Dental College and Hospital, Cuttack The bidder has to submit an EMD of Rs.10,000/- (Ten Thousand) in the shape of demand draft drawn in favour of Principal, SCB Dental College and Hospital, Cuttack. EMD of the unsuccessful bidders will be returned back without any interest on the deposit of security amount. Successful bidder has to deposit security amount of Rs.25,000/- (Twenty five Thousand) in the shape of demand draft drawn in favour of Principal ,SCB Dental College and Hospital, Cuttack. at the time of signing the agreement.

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ELIGIBILITY CRITERIA FOR THE FIRM/AGENCY/COMPANY

Only such firms, who have valid authorization by OSPCB (Odisha State Pollution Control Board) for collection, transport, terminal treatment and disposal of Bio-medical waste (for and during the validity period of contract) will be considered eligible. The participating firms found eligible after scrutiny will be shortlisted for participation in bidding process.

1. It shall be a registered Firm/Agency/Company by OSPCB.
 2. It shall have valid EPF, ESI, and Service Tax Registration certificate.
 3. It must have PAN card in the name of Firm/Agency/Company.
 4. It must have valid labour license.
 5. It must not have any previous record of contract termination or left out of job etc.
 6. Details about Capacity:
Incinerator, Microwaving, Autoclaving, shredding equipment's
 7. Existing capacity utilization
 8. List of existing customer i.e. names of health care institutions, their bed strength and average daily waste collection and being treated by the organisation.
 9. Proposed scheme for bio-medical waste management for the hospitals (as per scope given in the document) is :
 - i. Collection, transporting (internal) of household waste to Waste containment area.
 - ii. Collection, labelling and transporting (internal) of bio-medical waste bags Blue, yellow, red & PPC(Puncture Prof container) from all **collection points*** from different patient care areas, laboratories and research facilities (as given in scope of work) of this hospital. Including annual reports.
 - iii. Proposed scheme of temporary storage (if required) and transport collected blue, red and yellow bags to the firm.
 - iv. System of ensuring identification of collected bio-medical waste, weighing, record keeping and maintenance and compliance with other guidelines as per Bio-medical Waste Rule.
- *Collection points:** Firms are expected to visit and map the whole proposed area of operation and identify existing collection points and if need be propose new collection points.

TERMS OF REFERENCE

SCB Dental College and Hospital will adopt following procedure for shortlisting and selection of the firm for the proposed work.

1. Those parties who wish to express their interest for the aforementioned work and have submitted their proposal in accordance with this document will be called on a specific date after the last date of submission is over.
2. The firms will be given an overview of scope and scale of operation in the proposed work. It is expected that to familiarize themselves with existing work patterns and develop proposal, firm will go around in the Institute: To facilitate this, institute will designate official/officials, who will be introduced in this interactive session. Firms may seek clarification on any point contained in this document during this interactive meet.
3. The tender document will be issued to short listed firms against prescribed fee.
4. After submission of documents by parties, bids will be evaluated as per standard procedure.
5. All the workers engaged by the organization in the SCB Dental College and' Hospital shall have the uniform.(dress code)

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6. All staffs of the organization shall bear photo Identity card during the period of work, Which shall be duly signed by the Principal SCB Dental College and Hospital, Cuttack or any authority assigned by the Principal.
7. All workmen/ manpower to be engaged by the agency/ contractor should be covered under the statutory government regulations from time to time.
8. Principal SCB Dental College and Hospital, Cuttack may instruct the agency / contractor to withdraw any of its' workers from the Hospital without assigning any reason, within 24 hours of prior intimation. Joining and removal of any worker must be done by the agency with prior information to Principal SCB Dental College and Hospital, Cuttack.
9. The agency / Firm/Company shall abide by all the rules and regulations relating to labour laws. Accident,workmen compensation Act, Workmen Insurance, ESI, PF etc. This shall be the sole responsibility of the agency / Firm/CompanyPrincipal SCB Dental College and Hospital, Cuttack shall not be a party at any stage to any kind of dispute relating to the above. In case any liability arises due to non-performance by the agency / contractor, under no circumstance hospital authority shall be liable for the same.
10. Any damage / pilferage to hospital property due to mishandling, carelessness of the agency / Firm/Company or his worker will be recoverable from the agency / Firm/Company's bill and all materials issued to agency/ contractors shall be the sole responsibility of the agency/ Contractor during the period of contract.
11. Agency / Firm/Company should depute a qualified and dedicated staff to manage the hospital, who will coordinate the work execution activities and interact with the Hospital Manager, and be responsible for daily supervision of the work.
12. The agency / Firm/Company will provide with all necessary materials, tools, equipment and working consumables etc., needed for execution of the work. Safe custody of all such materials will be of agency / Firm/Company's sole responsibility. No extra charge will be paid for the same. However, hospital Authority will provide a safe place for keeping the materials, machineries etc.
13. All the employees will have to be covered under the insurance against any personal accident and Hospital authority shallnot be liable for payment of any compensation on that account.
14. During execution of work, agency / Firm/Company should follow all standard norms of safety measures/precautions to avoid accident/damages to man, machines and buildings etc. On non-adherence to this clause, suitable fines, as decided by the committee of Hospital will be imposed.
15. Supervisor will be responsible for maintaining all the records relating to waste management service.
16. All the interested parties must submit the tender in the forms (technical and financial) as supplied by the Office of the Principal, SCB Dental College and Hospital.Cuttack.Otherwise tender papers would be rejected. Both technical and financial bids to be kept in separated envelopes along with required documents and these two documents are to be kept in a third envelop.
17. Agency / Firm/Company will provide all protective materials like Apron, Gum Boot,Mask,Cap,Utility gloves etc.to its' workers and also to immunize them at its' own cost.
18. Agency / Firm/Company has collect the segregated Bio-Medical Wastes from the (Collection) points of the OPDs &wards before 8 A.M. and place new colour poly bags.

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19. Temporary storage at hospital shall be in designated colour coded poly-bags and containers as per the schedule III & IV of the BMW Rules 1998.
20. The supervisor has to keep a triplicate receipt book along with him to record the quantity of waste collection.
First copy will be retained by the HOD/ I/C Of all departments of SCB Dental College and Hospital. Second copy has to be submitted at the office of the Principal, SCB Dental College and Hospital, Cuttack. Third copy will be retained by the Agency / Firm/Company.
21. The collection, transportation, treatment and disposal of the bio-medical wastes from SCB Dental College of hospital must be carried out by in a manner so as to avoid any possible hazard to the human health and environment. Safety of the BMW workers is the sole responsibility of the Agency / Firm/Company.
22. Workers of the Agency / Firm/Company shall not claim any type of compensation/absorption/regularization etc. from the Hospital.
23. The Agency / Firm/Company must provide the name and address of the workers/Supervisor to Hospital Authority.
24. Treatment and disposal of the Bio-Medical wastes must be done as per the guideline of the BMW Rules 1998.
25. The Agency / Firm/Company must maintain a log book regarding daily collection of BMW wastes and to be countersigned by the Hospital Manager. The Agency / Firm/Company have to prepare the Monthly report and to be countersigned by Hospital Manager. The Agency / Firm/Company have to prepare the Annual report to be Submitted to the State Pollution Control Board as per the prescribed norms.
26. The Agency / Firm/Company have to maintain Daily attendance register, injury register. In the form of log book for inspection and audit.
27. In case of any dispute, arise out of any clause of TOR, agreement, Workorder, payment etc, decision of Hospital Authority, SCB Dental College & Hospital, Cuttack is final and binding on all parties.
28. Non-compliance of the above terms and conditions of any order of the authority at any stage may invite termination of the contract. Termination of contract may be done by either party with one month's prior notice.
29. Authorized signatory of the Firm/Company has to sign on all documents & tender papers.

N: B: Any Agency who is blacklisted by of Govt. of Orissa or SPCB or any agency who is removed for inefficiency in work during last year's or who left the job before end of contract period need not to apply.

Scope of Work

Bio-medical Waste

- i.** Replacement of bags (big) in all area i.e. blue, Red & yellow daily (twice in few selected sites).

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- ii. Collection and transport from all points to Waste containment area in conformance to Bio-medical Waste (Management & Handling) Rules .
- iii. Treatment and final disposal according to Bio-medical Waste (Management & Handling) Rules.
- iv. Coordination with OSPCB authorities for compliance with statutory provisions under Bio-medical Waste (Management & Handling) Rules as required for grant of authorization to SCBDCH and renewals thereof.
- v. Maintenance of records for above mentioned objectives and assist SCB DCHauthorities in filling annual reports and other reports/records mandated by OSPCB/CPCB/ from time to time.

SELECTION PROCEDURE

Selection of Agency / Firm/Company is purely on L1 basis. Selection procedure is of 3 stage basis.

1st stage: Verification of original document.

2nd stage: Technical bid marking.

3rd stage: Financial bid marking.

N: B:

L1 selected Agency / Firm/Company may be called for negotiation. Preference will be given to the Agency / Firm/Company having experience in the work of Bio-Medical Waste management. In case of absence of any Agency / Firm/Company having experience in Bio-Medical Waste management, experience in hospital cleaning activities may be considered. But this is complete discretion of the tender committee.

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TECHNICAL BID FORM

SL NO.	CRITERIA	PARTICULARS
1	Organizational Constitution (Firm/Company/NGO)	
2	Years of Experiences in BMW management service	
3	Staff to be Deployed at SCB Dental College and Hospital in: Skilled : Semi-Skilled : Unskilled :	
4	Nos. of Assignments Finished : Continuing :	

Date:
Place:

Authorized Signatory

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**FINANCIAL BID FOR OUT-SOURCING OF BIO-MEDICAL WASTES AT SCB DENTAL
COLLEGE AND HOSPITAL, CUTTACK.**

Name & Address of the Firm/Company/NGO		
Sl. No	CRITERIA	RATE QUOTATED
01	Charges per dental chair and Bed per Day (including cost of manpower, supervisor, colour poly-bags ,disinfectants, Personal Protective Equipment's,& other materials)	

Date:

Place:

Authorized Signatory